



CEPAC

APPROVED MINUTES

January 15, 2004

Call to Order: Chair Russ Cherry called the meeting to order at 7:02 PM.

Attendance: Present: Russ Cherry, William Dale, Robert Finnie, Dave Harman, Tim Howard, Annell Spencer, Donna Wynne, Brian Shreve, John Pilger

Liaison: Patricia Dixon

Staff: Americo Silvi, George Washburn

Excused: Teresa Chaves

Pledge of Allegiance

Minutes: Minutes from the November meeting were approved without changes.

Citizen's Forum: None

Announcements and Correspondence:

1. Bill announced the Technician License Class scheduled to begin on February 11, 2004, offered through Recreation Services.
2. Donna passed around a copy of the article "Hidden Dangers in Your Cars" from Reader's Digest.

Agenda: Approved without changes.

Staff Reports:

1. Emergency Public Information Integration Project
 - ESC Washburn reported that all sirens are operational. He also provided an update on the Tele minder system; he will be working with I.S. and P.D. on the implementation process.
 - B/C Silvi will be working on a public awareness campaign.
 - Vice Mayor Dixon suggested the use of 1620 AM as a tool for publicity.
 - A discussion was made about the notification process.
2. SAFE Program
 - A new SAFE class kicked off this evening.
 - B/C Silvi passed around a copy of the Community Emergency Response Team (CERT) poster, which will be distributed to County public offices, libraries, as well as retails stores and businesses.
 - The City of Milpitas' SAFE Program is equivalent to the County's CERT Program, only named differently.
 - SAFE classes, including advance classes, are posted in the City website. Forms can also be downloaded.

3. Department of Homeland Security
 - A discussion was made on the City's threat level practices, and how these affect the City. The roles of the different department (i.e. Fire, Police, Public Works) were briefly discussed.
 - B/C Silvi distributed copies of the EOC Activation Plan for both terrorist attacks and natural disaster.
4. Interoperability Communications Project Update
 - The goal of the project is to establish inter-discipline communications and mutual aid communications between Police, Fire, Public Works and the EMS Agency.
 - A portion of the grant went to this project.
 - ESC Washburn reported on the different frequencies that can be used.

Unfinished Business:

1. Zone 3 CRIB Placement Project
 - A survey was made on the best locations to place CRIB caches; copies of the map were distributed.
 - B/C Silvi discussed the security issues involved in accessing the caches.
 - Copies of the CRIB Placement Criteria were also distributed.
2. Shaker Shut-Off Valves/Utilities Shut-Off
 - Russ discussed how shaker valves are being used in the L.A. County. Handouts were distributed.
 - Russ is waiting for a return call regarding monetary support from Calpine.
 - It was agreed upon that the Committee pursue the concept of using shakers over valves.

New Business:

1. MUSD/CEPAC Feeding Evacuation Exercise
 - The exercise will be held on April 22 or 29, 2004. Brian will confirm date with Dr. Black.
 - The concepts/structure for a full scale exercise are ready (these are the ones prepared for last year's exercise but were not used due to weather conditions).
 - Annell volunteered to chair the Subcommittee, which will meet on January 29, 2004.

Adjournment: Meeting was adjourned at 8:40 PM.

Next Meeting: March 18, 2004, 7:00 PM, Milpitas City Hall Committee Room.